



**MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT
METHODIST CHURCH HALL on TUESDAY 14 JULY 2026 at 7:30PM.**

Present: Cllr(s): Neil Burden; Godfrey Holter; Ian Nash; Tim Minson; Tom Unwin;
Michael Warren; Irene Wood (Chairperson)

In attendance: Sam Inman (Clerk); Adrian Parsons (CC); 1 member(s) of the public

Item No		Action by
26.096	Apologies for absence: Cllr(s): Julie Dinnis; Steve Simmons	-
26.097	Declarations of Interest: Cllr Warren declared an interest in Item 26.105 and took no part in discussions.	-
26.098	Representations from the Public: A resident was in attendance regarding: 1) closure of Lowley Bridge; 2) change to car parking charges in Launceston. The clerk to follow up.	Clerk
26.099	Cornwall Councillor's Report. Cllr Parsons sent his apologies. His report had been circulated prior to the meeting.	-
26.100	Confirmation of the Minutes. It was proposed by Cllr Burden, seconded by Cllr Nash and RESOLVED that the minutes of the meeting held on 14 June 2026 should be approved and signed by the Chair.	-
26.101	Matters Arising from the Previous Meeting: a) Lezant phone box – any interest as a display area. The WI do not have any suggestions for use at this stage. The clerk was asked to look into the cost of relocating the Lezant defibrillator to the phone box. b) Lezant War Memorial - QR Code Design & Costs. The clerk showed examples of how the prototype poppy could be made/ mounted. The clerk was asked to look into costs of recycled plastic and wooden posts and identify the correct size of QR code disk.	Clerk Clerk
26.102	Resignation of Councillor. Councillors were informed of Cllr Hill's resignation. Cornwall Council was notified and the Notice of Vacancy displayed. The clerk was asked to write to ex-Cllr Hill to pass on how much her contributions would be missed.	Clerk
26.103	Longstones, bench & information boards. The proposed text to go on the information boards was circulated. After discussion, Cllr Wood volunteered to shorten the information provided. Carried forward.	IW
26.104	Parish Archive Group – annual grant & request for additional funding for purchase of an SSD portable hard drive. It was proposed by Cllr Unwin, seconded by Cllr Nash and RESOLVED that the following grants be awarded: 1) Annual Grant 2026 (£165); 2) SSD portable hard drive (£250).	Clerk

26.105	Lezant Horticultural Society – request for grant towards Annual Show. It was proposed by Cllr Unwin, seconded by Cllr Minson and RESOLVED that £500 be awarded.	Clerk																																
26.106	Lezant Horticultural Society Annual Show – attendance/ councillor rota. It was agreed that instead of having a stand, Councillors would mingle with those at the show. The clerk to provide Councillor name badges for those in attendance.	Clerk																																
26.107	Tree by War Memorial – to consider removal. After discussion, it was agreed that the tree should remain in situ. The decision whether to remove it would be taken at a later stage.	-																																
26.108	Playground Equipment & Maintenance – to agree any action/ associated costs: a) Monthly safety inspection reports. The monthly inspections had taken place at Trebulleth. Cllr Unwin reported: the grass had not been mown by the wooden spider climber; brambles needed dealing with around the boundary. Cllr Nash will complete the inspection at Jubilee Field and notify the clerk of any issues. The clerk confirmed that the manhole covers at Jubilee Field had been replaced. Cllr Minson reported that he is looking into door closers for the toilet block doors. b) To consider new play equipment at Trebulleth & Trekenner play area. The clerk met with the contractor on site to discuss options/ costs. It was agreed that the clerk would apply to the National Lottery for a grant to cover: at Jubilee Field the purchase of 1) a roundabout, 2) tumble bars, 3) work to the surfacing; at Trebulleth 1) the purchase of a nest swing 2) surfacing.	IN TM Clerk																																
26.109	Finance: a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Unwin, seconded by Cllr Burden and RESOLVED that the financial statements were approved. b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Burden and RESOLVED that the accounts were approved for payment <table><tr><td>14.07.26</td><td>NI – HMRC – Employers Contribution M3</td><td>online</td><td>£39.72</td></tr><tr><td>14.07.26</td><td>Clerk Expenses (June 26)</td><td>online</td><td>£32.40</td></tr><tr><td>14.07.26</td><td>Room Hire</td><td>online</td><td>£22.50</td></tr><tr><td>14.07.26</td><td>J Braunton (Jubilee Field toilets)</td><td>online</td><td>£165.23</td></tr><tr><td>14.07.26</td><td>Cornwall Council emptying of dog waste bin (Trekenner) 2026/27</td><td>online</td><td>£423.43</td></tr><tr><td>14.07.26</td><td>M Nolan Q1 26/27 (Apr/ May/ Jun)</td><td>online</td><td>£70.00</td></tr><tr><td>14.07.26</td><td>RP Knight clean basketball court</td><td>online</td><td>£205.00</td></tr><tr><td>14.07.26</td><td>RP Knight manhole</td><td>online</td><td>£111.97</td></tr></table>	14.07.26	NI – HMRC – Employers Contribution M3	online	£39.72	14.07.26	Clerk Expenses (June 26)	online	£32.40	14.07.26	Room Hire	online	£22.50	14.07.26	J Braunton (Jubilee Field toilets)	online	£165.23	14.07.26	Cornwall Council emptying of dog waste bin (Trekenner) 2026/27	online	£423.43	14.07.26	M Nolan Q1 26/27 (Apr/ May/ Jun)	online	£70.00	14.07.26	RP Knight clean basketball court	online	£205.00	14.07.26	RP Knight manhole	online	£111.97	Clerk
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	c) Defibrillator pads (Little Comfort). It was confirmed that any replacement pads would be covered by the Community Fund.	
26.110	Planning Applications and Related Matters. a) To consider a response to consultation by the Planning Authority on the following planning application(s): i) N/A b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i> i) N/A c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i> i) PA26/02695 APPROVED. Trevalley, Rezare. Extension to the existing single-storey garage for the storage of maintenance/ machinery equipment to serve the upkeep of the plot/amenity.	-
26.111	Highways – <i>to agree actions and expenditure on any issues arising on the roads.</i> a) Lowley Bridge - <i>response from Cornwall Council.</i> After discussion, it was agreed that the clerk would contact Highways and Cllr Parsons to explain the concern over the closure. Cllr Minson would liaise with those local to the site.	TM/ Clerk
26.112	Footpaths - <i>to agree actions and expenditure on any issues arising on the footpaths:</i> a) Permissive pathway becoming overgrown.	-
26.113	Correspondence , the clerk had circulated the following: a) Citizens Advice Annual Statistics b) Open letters regarding South West Water c) Forest for Cornwall 2026-7 - Community and Small Grants d) CALC Extraordinary General Meeting for 23.07.26	-
26.114	Any other business brought by members for the next Parish Council Meeting. None. Cllr Burden raised the issue of fire hydrants not working. The clerk to contact SWW to raise the issue. It was noted that CORMAC had strimmed the majority of roadside verges at Treburley but a few issues remained. The Lezant to Trebulet road requires maintenance work.	Clerk Clerk

Next Parish Council Meeting 08 September 2026 (7:30pm). Trebulet Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 20.55pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:
<https://www.lezantparishcouncil.gov.uk/>